

Minutes of the ECSC General Committee Meeting

Held on Wednesday 6th March 2024

Attendees:

Graham Tracy (GT)
Paul Hippolite (PH)
Tony Cole (TC)
Mike Harvey (MH)
Ray Hallett (RH)
John Urry (JU)
Tim Pressey (TP)
Jon Knott (JK)
Richard Davis (RD)
Peter Ball (PB)
Graham Stone (GS)
Peter Badham (PBm)

Apologies:

Dave Casson (DC)
John Barnes (JB)

It should be noted that all actions assigned from previous meetings have been completed unless minuted again here. Where actions are carried over as incomplete, for whatever reason, the *Completed by* date/timescale should be marked with an asterix (*) to highlight the fact that the action remains incomplete from an earlier date. Please refer to minutes of earlier meetings if needed.

1) Apologies for absence: See above

2) Approval of the minutes of previous meeting

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
MH	PBm	All in favour	n/a	n/a

3) Matters arising from the previous Meeting:

a) GS: Holt offer not of interest. Mainly aimed at large clubs/sailing schools who want to buy in bulk

b) JU: Discussion with Mark Waddington re delaying payment. No reply to numerous attempts to contact him. Now need to dispose of his assets (need to draft a letter)

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Draft a letter explaining rules and that we intend to dispose of his assets	GS	ASAP

4) Correspondence

a) By email/phone:

i) SVYC NoR for their regatta. Not of particular interest.

b) Post, etc.:

i) None

5) Reports:

a) Vice Commodore (House) Report (RD)

i) Some important club documents now being kept off-site as damaged noted to some old documents in the current filing cabinet. We also now have a small fireproof safe for other documents we want to keep onsite as a cost of less than £50. Work in the yard slow due to weather but activities still continuing.

b) Hon. Treasurers, Finance Report (DC)

i) DC presented the monthly finance report by email prior to the meeting. He was unable to attend the meeting in person. Accounts for the AGM now ready but still not in the format we want. This was noticed in respect income/outgoing for the sailing section. This is an ongoing issue being caused by the auditors and must be addressed. GS stated that he had received no questions about the accounts or rule change which were circulated to the membership earlier this month.

c) Rear Commodore Sailing Report (JB)

i) All details on the website. Race entries trickling in...

d) Rear Commodore Stores Report (JU)

i) Cradle being built at the Forge. Wheels to follow. This could replace the old black cradle which is showing it's age. This will give us 3 in total. Storage invoices almost all sent out using SCM. Paul Revert donated a load of mooring lines – thanks to him for his donation. Some lockers may need replacing due to rust.

e) Rear Commodore Motor Boating & Fishing Report (MH)

i) Next comp 17th March. Data being transferred to SCM. Rally details to be put on SCM too. Plaice being caught at Headhill!

f) Rear Commodore Social Report (PBm)

i) Talks this month, expecting up to 25 attendees for RNLI talk. Coffee morning not as well attended as previous. Not sure why, maybe weather or the new email list in SCM may be resulting in emails in spam. A quiz and fitting-out supper being planned too.

Proposed

n/a

Seconded

n/a

Vote/Action

Write to members explaining possible issue with emails being diverted to spam.

Assigned to:

GS

Complete by:

ASAP

g) Health & Safety Report (JK):

- i) Keypad for front gate being fitted that will allow emergency access. This number will be restricted to emergency services and a few people in the club. This number could be stored remotely (by TC). Thanks to MH and RD for their help doing the risk assessment.

6) Resignations and New Members

- a) New members: None. Ivor Liscombe being interviewed 27/3/24
- b) Resignations: None
- c) Members completing the first year probation: Sue Ford.
- d) Interview rota for this month: GS, TP, GT

7) Agenda Items

- a) PB: Vic Tavern update – No change. Rumours of flats but no details. South store ownership still an issue but we are aware of this. TC and PB have discussed this with a solicitor but we have not yet taken this further. Solicitors also mentioned the importance of club being a limited company.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Add a new item to the AGM agenda stating that the club was looking into becoming a limited company	GS	ASAP

- b) PB: Trustees update – This may be moot if we change to a limited company but as things stand the Trustees aren't involved in the club sufficiently e.g. signing cheques or any other official document. This is not ideal.
- c) GS: Question from Torsten re using slipway at low water springs. This was discussed at some length and the committee felt that this situation could be avoided by planning or simply tie up to pontoon for a few minutes until the slipway is usable. The committee voted that we should not change the bylaw as it was felt that the bylaw was flexible enough.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Let Torsten know our decision	GS	ASAP

- d) GS: Prep for AGM. GS to print out list of current full members, voting form and names of nominees. Send out agenda with extra question and note asking if anyone has any questions.. Suggest that all committee members will be willing to ask questions outside the meeting.
- e) GS: Update on SCM was explained to the committee and felt to be going well. Issues are being resolved and knowledge being acquired. Need to make sure that all SCM administrator are up to speed before closing down access to an appropriate level.

8) AOB

- a) PB floated the idea of having a mobile catering trailer. This is being considered.
More to follow...
- b) PB congratulated the committee on the achievements we have made over the last three years.

9) Next meeting: 3/4/24